

The regular meeting of the Bromley Council began at 6:37 p.m. with a pledge to the flag.

Officers answering to roll call: Larry Hamant, Nancy Kienker, Mayor Denham, Tim Wartman and Gail Smith. Mike Kendall is absent and there is a vacant Council seat (Mayor Denham resigned from this Council seat at the October Council meeting and was appointed Mayor at that time).

Smith moves to approve the October minutes and the special meeting minutes from last month. Kienker seconds. Roll call: all aye. The motion carried.

The Attorney stated that, with the appointment of Mayor Denham last month and his resignation from Council, the remaining Council may appoint someone to fill the vacant Council seat this evening.

A letter from Dave Radford was read by the Clerk. The letter states Mr. Radford's desire to fill the vacant Council seat.

A letter from Dianne Wartman was read by Smith. The letter states Ms. Wartman's desire to fill the vacant Council seat (both of these letters are available in the office for review).

Kienker moves that Dave Radford be appointed as a Councilmember to fill the vacant seat. Hamant seconds.

Discussion: Smith does not support the appointment of Dave Radford. She stated that she believes Mr. Radford, during his tenure as Mayor, became aware of the fact that there was \$500,000.00 made available to the City of Bromley, through the efforts of Arnold Simpson, to be used for repair work on Main Street and, she further believes, that Mr. Radford did not inform his Council members of these funds. Mr. Radford further allowed, per Smith, Kenton County to use a portion of this money to repair the slippage on Highwater Road. Only \$325,000.00 of the original money remains for use by Bromley (Main Street Project). (There is a letter to this effect in the office files for review).

The roll call to allow Radford to fill the vacant Council seat is as follows: Hamant-yes; Kienker-yes; Wartman-no; Smith-no. Mayor Denham broke the tie by voting: yes, allowing this appointment. Smith asks why no motion is being entertained to allow Dianne Wartman to fill the vacancy. The Attorney stated that no motion is necessary as the former motion already allowed for the seat to be filled, by vote, by Dave Radford.

Mr. Radford stated that his Council had been aware of the funds that were made available to the City of Bromley and he further stated that Arnold Simpson had allowed for some of the funds to be allocated for use on Highwater Road.

Smith stated that no one knew that Radford had signed over any of the funds to Kenton County.

Radford stated that Mr. Vocke was aware of this fact. Mr. Vocke stated that he was not aware of the fact that anyone had signed anything.

Mr. Radford was sworn in, as a Councilmember, by the Attorney.

#### **CITIZEN REPORT**

Dave Roseberry, owner of 305 Main Street, is present to discuss the issue of the wall that is falling down at this property on Main Street, and the agreement between himself and/or his mother, with the City of Bromley, to split the repair cost (50/50) so that the Main Street Project can proceed.

Mayor Denham informed Mr. Roseberry that his portion of the repair work is \$19,000.00, plus an additional \$6,000.00 in liens on this property imposed by the Code Enforcement Board (CEB). In order for the contract to be signed Mr. Roseberry is required to put the \$25,000.00 into an escrow account. Mr. Roseberry does not have the funds at this time. Mr. Roseberry would like to obtain bids to see if the repair work can be done at a cheaper rate. There is no problem with this as long as the State of Kentucky approves the plans. Smith stated that geotechnical work is required. Also, per Smith, if the State does not approve the City's \$19,000.00 portion of the repair costs as part of the Main Street Project, then Mr. Roseberry would become responsible for the entire cost of the repairs and the City would walk away from the deal. The City will also walk away from the 50/50 deal if Mr. Roseberry does not have the \$25,000.00 in an escrow account within sixty (60) days. The Attorney will make amendments to the contract pertaining to this matter.

### **BUILDING AND ZONING REPORT**

Janie Franks (one-year term), Marco Sansone (two-year term) and Dianne Wartman (three-year term) will sit on the CEB beginning at the December meeting. They need to come into the office to be sworn in prior to that time.

### **POLICE REPORT**

There is no written report available at this time.

Park Hills Police (PHP) are looking into how other cities are addressing parking issues. Smith and Kienker stated that 221-223-225 and 227 Boone Street parking spaces are currently being used for fire department parking. They suggest that 221 and 227 be reopened to residents. Smith moves that this be done. Kienker seconds. Roll call: all aye. The motion carried.

Parking citations are now being submitted to our office.

Bob France (Public Works), will check vehicles for Ohio tags when he cleans the streets and will relay those plate numbers to PHP.

PHP will make use of the Kentucky State Police in regards to this matter as they are better equipped to do research.

Marco Sansone reported to Chief Stanley (PHP) that he has seen squatters at 212 Pleasant Street. The property is a rental unit and is unsecure. Chief Stanley asks that Mr. Sansone contact dispatch when he sees the squatters again and PHP will pursue the matter.

McNamara (Building and Zoning) will get the name of the property owner and review the ordinances and then pursue the matter properly.

The Attorney feels that the owner of the property needs to be notified.

### **ROAD AND LIGHT REPORT**

Don Mills, Main and Moore Streets, complained about the stop sign and the yellow line in front of his property. Apparently the curb is painted beyond the sign. France will pursue this matter.

There is a vision problem at this location also regarding traffic traveling South on Main Street. The number of parked cars is causing the problem as drivers entering Main Street from Moore Street cannot see vehicles moving in this direction.

### **FIRE DEPARTMENT REPORT**

This report is available in the office for review.

Jason asks that citizens take this opportunity, with the time change, to replace the batteries in their smoke detectors.

He will inform his department of Council's intent to remove two parking spots from the use of the fire department. He asks that Council consider only removing one spot.

Kienker was informed that the ambulance is still in use by our department as the paperwork to remove the squad from service is still in the works.

The fire department will try to paint over graffiti on the building at the park when weather permits. It was also mentioned that there are no gutters on this building.

Hamant asked if the fire department had ever reimbursed the City from when their building at the park was painted the last time. Smith informed him that it was not the intent of the City to be reimbursed for this work.

### **HALL COMMITTEE REPORT**

Hamant was thanked for purchasing the three new chairs for the Council chambers.

Pat France, new custodian, has received a letter from someone who recently rented the hall, requesting that a baby-changing table be added to the Ladies' restroom. As Council feels that this is a good suggestion, France will pursue this matter and will report to Hamant about the price.

The Mayor thanked Pat France and the Clerk for cleaning the building (windows, curtains, etc.).

The Mayor has contacted Duke Energy again in an attempt to get the electric hooked up at the park garage building. Radford, new Ways and Means Chairperson, will try to contact Rhonda Whitaker or her replacement at Duke to see what can be done.

The Mayor and Kendall have met with SD1. If the City agrees to break up the concrete and seed the area at Steve Tanner and Pike (northeast corner), Bromley would like to have a letter stating that the City's responsibility for this location is finished and it will revert back to SD1.

A sink hole at Boone and Pleasant was opened by Ideal. It is reported that there is a large gap in the street all the way to the manhole. SD1 will be responsible for repairing the problem if the dye test proves that is their issue. The City can also submit a claim for reimbursement to SD1 for any expenses that have been imposed upon the City in regards to this sewer line (if proven it is SD1's responsibility).

### **ATTORNEY REPORT**

The Attorney will attempt to obtain passwords, IP address for cameras, etc. from former Mayor Jobe. KLC would like some "holding harmless" language to be written into contracts that the City has with independent contractors (PHP, Hamant Landscaping, etc.). They seem adamant about wanting this matter to be addressed. The Attorney will pursue this matter.

### **MAYOR REPORT**

Mayor Denham is looking forward to working with his Council.

### **WAYS AND MEANS REPORT**

The Bond issue with KLC is being pursued. An estimated annual fee of \$3,100.00, plus a Kentucky surcharge fee, will be the cost. Persons to be bonded are: Treasurer, Clerk, Smith (as a check signer) and Mayor Denham (as a check signer). It is felt that the bonding portion of the insurance policy was dropped when the City changed to another insurance company. Each person will be bonded for \$100,000.00.

Radford moves to allow the bond issue to be added to insurance coverage. Smith seconds. Roll call: all aye. The motion carried.

Smith reports that, with the exception of the UFIR report due May, 1<sup>st</sup>, 2018, the Department of Local Government will put a note in Bromley's file regarding the extenuating circumstances that prevent the City from performing its 2016-17 audit at the present time.

An issue on the last Treasurer's report regarding fees that were flipped, has been corrected.

General, Road Fund, and Municipal Aid reports are noted in the Treasurer's report, available in the office for review. There is no activity in the Main Street Project account at this time.

#### **PARK AND PLAYGROUND REPORT**

Wartman will look into the purchase of garbage cans through the State as pricing may be better. One is needed for the park and one for the bus stop. France will see that the cans are emptied for pickup. The leveling, seeding and straw placement at 509 Main is completed.

#### **INSURANCE AND GRANTS REPORT**

The "Masterplan for the City of Bromley" prepared by NKAAD is available in the office for review. The Attorney stated that Council will have to approve the plan.

Kienker reports that Bromley may be entitled to grant money without matching funds. The scope-of-work statement is not attached.

Kienker moves to accept the Masterplan and to obtain a copy of the scope-of-work plan for the Attorney. Wartman seconds. Roll call: all aye. The motion carried.

Kienker has added Pat France to the Worker's Comp plan and deleted the City Attorney who is self-employed.

Smith moves to accept all committee reports. Kienker seconds. Roll call: all aye. The motion carried.

Smith moves to go into executive session to address personnel and possible litigation. Kienker seconds. Roll call: all aye. The motion carried.

Executive session ended at 7:50 p.m.

Smith moves that the City Attorney be authorized to represent the City and to pursue the matter of a bill from Joe Schutzman, former Building and Zoning Administrator. Kienker seconds. Roll call: all aye. The motion carried.

#### **OLD BUSINESS=CHRISTMAS DECORATING OF THE PARK ON SATURDAY-NOV. 25 AT 2:00 P.M.**

#### **NEW BUSINESS**

Radford thanked everyone for his appointment to Council.

France was told that the tree removal in the 200 block of Main Street has not been pursued yet for the Main Street Project. France reports that the section of Main between Boone and Shelby is in unbelievable condition due to falling leaves, which, on a daily basis, is clogging sewer drains.

**NO COMMUNICATIONS**

**BILLS**

Smith moves to pay the bills. Wartman seconds. Roll call: all aye. The motion carried.

Smith moves to adjourn. Radford seconds. The meeting adjourned at 7:56 p.m.

MAYOR \_\_\_\_\_

CLERK \_\_\_\_\_